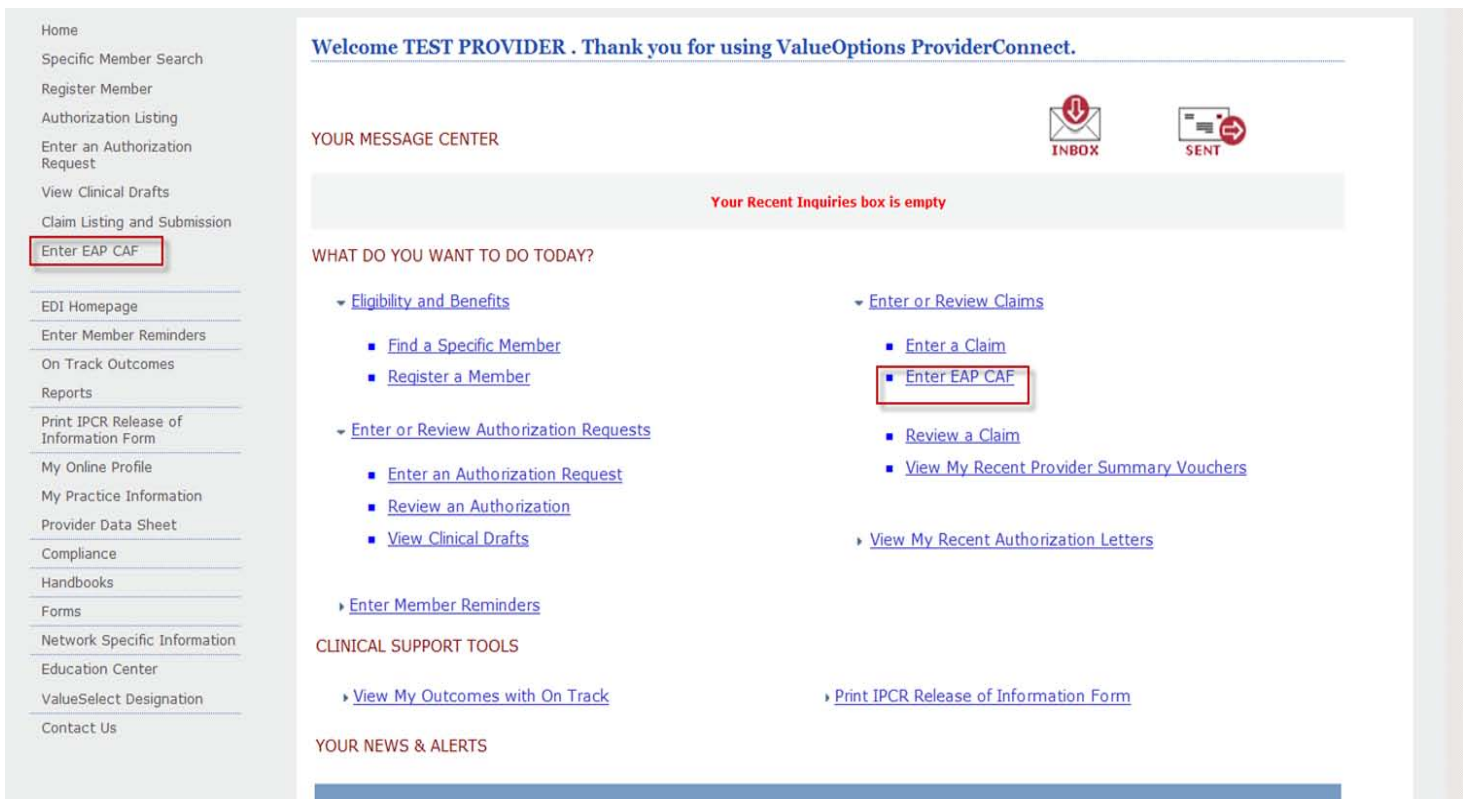


THE EAP CASE ACTIVITY AND BILLING FORM (CAF) SUBMITTED THROUGH PROVIDERCONNECT®

Network providers authorized to perform EAP Services can submit their one-page version of the CAF-1/billing forms via ProviderConnect. This enhancement reduces the time it takes to submit these forms as providers no longer have to fill out the paper version of the CAF by hand and will no longer have to fax the form.

Following are the steps for submitting the CAF via ProviderConnect:

- Log into ProviderConnect with your User ID and Password
 - If you have not already registered for ProviderConnect please register by going to www.ValueOptions.com
 - Read the User Agreement page, and if you agree, select the “yes” button
- On your ProviderConnect Home page select “Enter EAP CAF” to begin the CAF entry process. This process can also be used to submit case closing information when the participant did not show for a first or final visit and there is no billing date of service to submit.



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Welcome TEST PROVIDER . Thank you for using ValueOptions ProviderConnect.

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 **INBOX**

 **SENT**

Your Recent Inquiries box is empty

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